

Ontario Naloxone Program Quarterly Reporting Form

Ministry of Health
Instructions Sheet

Reporting Form Definitions

Number of injectable naloxone kits distributed to individuals.	Record this quarter's total number of injectable naloxone kits distributed to members of the public.
Number of single injectable naloxone doses distributed to individuals.	Record this quarter's total number of injectable naloxone ampoules distributed to members of the public. Please count by single dose distributed (i.e. 1 injectable ampoule). Reminder: if you are counting boxes there are 10 injectable doses per box (count each box as 10).
Number of nasal spray naloxone kits distributed to individuals.	Record this quarter's total number of nasal spray naloxone kits distributed to members of the public.
Number of single nasal spray naloxone doses distributed to individuals.	Record this quarter's total number of single nasal spray naloxone doses distributed to members of the public. Please count by single dose distributed (i.e. 1 nasal spray). Reminder: if you are counting boxes there are 2 single nasal spray doses per box (count each box as 2).
Number of individuals trained to administer naloxone.	Record this quarter's total number of individuals (not including staff) trained to administer naloxone regardless of whether they received a kit. The total number includes first-time/new trainings and refresher trainings for both nasal spray and injectable naloxone.
Information about drug trends in your community and/or a need for naloxone in your community that is not being filled.	Please share any additional information with the Ministry of Health to identify trends and patterns in substance use and/or naloxone distribution, usage and response in your local area.
Organization Type	Participating community agencies in the ONP are broken down by organization type. If you are unsure of an organization's type categorization, please reach out to the ONP (ONP@ontario.ca).
Expanded Access Organization	All community agencies approved by the ministry to participate in the ONP under the ONP-Expanded Access.
Core ONP Site	ONP site that submits naloxone orders directly to the ministry at ONP@ontario.ca using an NL number (note: all PHUs are Core ONP Sites but not only PHUs are Core ONP Sites).
Community Agency	Any participating ONP site that is not a Core ONP Site (i.e. site participates under the supervision of, and orders through, a PHU).
Emergency Medical Services (EMS)	EMS that have joined the ONP as an outreach program (i.e. providing community-level outreach and naloxone distribution), must report under the Outreach Program column. EMS that have joined the ONP to distribute naloxone as part of their emergency response duties must report under the Expanded Access column. EMS that distribute from both outreach and emergency response must keep their distribution data separate, and document in the appropriate column.
First Responders	Police, fire services and St. John Ambulance Branches are not required to report on training and distribution questions as they are ineligible to distribute naloxone kits and only carry naloxone to administer to a member of the public in need.