

# Consent and Integrated Assessment Record (IAR)

This documentation is for Health Service Providers (HSP) authorized to use the Integrated Assessment Record (IAR).

- [Going Live with the IAR](#)
- [Client Consent to Share SS&A Screeners with IAR](#)
- [Client Consent and GAIN Q3 MI ONT](#)
- [Client Consent and GAIN SS, MMS & POSIT](#)
- [Related content](#)

## Going Live with the IAR

- Agency systems need to be properly configured before going live.
- o screener will be sent before going live.
- Client consent is required before tools are uploaded.
- All SS&A records created before "go live" will default to "Deny".
- All SS&A records created after "go live" will default to "Allow".
- Any screener or Q3 record created before the go live can have the consent status changed.
- SS&A records with consent updated after going live will be sent to IAR.

## Client Consent to Share SS&A Screeners with IAR

1. Consent to share data to the IAR is asked at the end of each screener, POSIT, MMS or GAIN SS - and is mandatory.
2. Clients are asked the question: "Does the person consent to the sharing of their assessments in the Integrated Assessment Record?"
  - a. Response Permissible Values are:
    - i. Yes (default) = Consent setting for upload is "Allow".
    - ii. No = Consent setting for upload is "Deny".

Does the person consent to the sharing of their assessments in the Integrated Assessment Record?

Allow

Allow

Deny

Save GAIN SS back to list

## Screener Summary Page

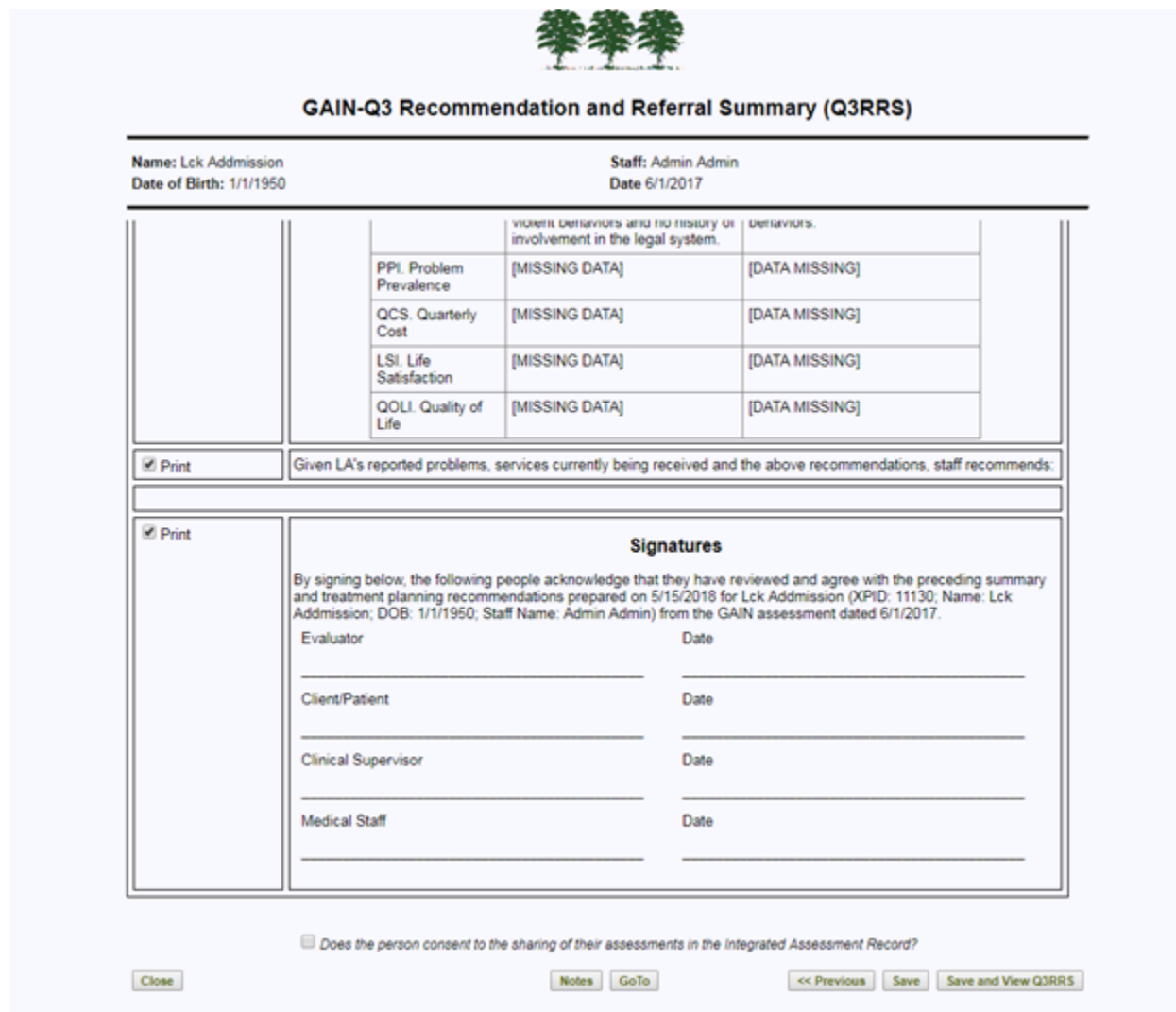
GAIN Short Screener (GAIN-SS) , chart 246489				
GAIN SS ID	Date	Last Update	IAR Consent	Upload Status
GAIN SS # 58 View	10/11/2016	22/02/2018 by admin		Not Uploaded
GAIN SS # 97 View		14/08/2017 by admin		
GAIN SS # 105 View		17/08/2017 by admin		
New GAIN SS Exit				

Column	Definition	What information is displayed?	
IAR Consent	Consent to share assessment outcomes with authorized health service professionals within client's circle of care.	Allow	
		Deny	
Upload Status	States if the screener was transmitted to the IAR or not.	Status	Message
		In_Progress	Not Uploaded
		Ready	Ready for Upload
		Submitting	Uploading...
		Uploaded	Uploaded
		Retry	Upload will retry
		Error	Error

## Client Consent and GAIN Q3 MI ONT

The consent question for the GAIN Q3 MI ONT is collected in GAIN ABS after the Q3RRS report is edited and saved.

1. Only the Q3RRS has the option of Consent; the Gain Q3 does not have a Consent.
2. Consent is only collected after the Q3RRS is edited and saved by a user.
3. The Consent status is set to allow by checking the box next to the question at the bottom of the last page in the Q3RRS editor and clicking "Save" or "Save and View Q3RRS".
4. The consent status can be changed to either Allow or Deny at any point in the future. Users must do this from GAIN ABS by selecting the desired Q3RRS report and choosing "Edit Q3RRS Report", and then navigate to the final page of the RRS editor, change the consent status and then "Save".



The form is titled "GAIN-Q3 Recommendation and Referral Summary (Q3RRS)". It contains a header section with client and staff information, a table of assessment scores, a consent section, and a signature section.

**Header:**

Name: Lck Admission      Staff: Admin Admin  
Date of Birth: 1/1/1950      Date 6/1/2017

**Table:**

		violent behaviors and no history of involvement in the legal system.	behaviors.
PPI. Problem Prevalence	[MISSING DATA]	[DATA MISSING]	
QCS. Quarterly Cost	[MISSING DATA]	[DATA MISSING]	
LSI. Life Satisfaction	[MISSING DATA]	[DATA MISSING]	
QOLI. Quality of Life	[MISSING DATA]	[DATA MISSING]	

**Consent Section:**

☒ Print      Given LA's reported problems, services currently being received and the above recommendations, staff recommends:

**Signature Section:**

☒ Print      **Signatures**

By signing below, the following people acknowledge that they have reviewed and agree with the preceding summary and treatment planning recommendations prepared on 5/15/2018 for Lck Admission (XPID: 11130; Name: Lck Admission; DOB: 1/1/1950; Staff Name: Admin Admin) from the GAIN assessment dated 6/1/2017.

Evaluator	Date
_____ Client/Patient	_____ Date
_____ Clinical Supervisor	_____ Date
_____ Medical Staff	_____ Date

☐ Does the person consent to the sharing of their assessments in the Integrated Assessment Record?

**Buttons:** Close      Notes      GoTo      << Previous      Save      Save and View Q3RRS

More information on Q3RRS assessment:

Check box checked = consent allow

Check box unchecked = consent deny

Select Save button to save.

## Client Consent and GAIN SS, MMS & POSIT

GAIN SS, MMS & POSIT are more descriptive and it is necessary to set and save Allow or Deny on the consent box. Example: Confirmation on Completion of GAIN SS:

1. GAIN SS initiated and saved; edit the GAIN SS to "Allow".

GAIN SS ID	Date	Last Update
GAIN SS # 22954	20/09/2018	21/09/2018 by admin

Buttons: New GAIN SS, Exit

2. Last screen; note the END DATE is not completed. Allow is selected and saved.

Staff Use Only

END DATE AND TIME (MM/DD/YYYY HH:mm):

COMPLETED BY: ☐ CLIENT ☒ CLINICIAN

CLINICIAN INITIALS:

Does the person consent to the sharing of their assessments in the Integrated Assessment Record?

Allow

Buttons: Save GAIN SS, Back to list

**GAIN SS 22954**  
For chart 999888877766685,  
was successfully saved.

3. The GAIN SS list shows blank in the column for IAR Consent.

GAIN SS ID	Date	Last Update	IAR Consent	Upload Status
GAIN SS # 22954	20/09/2018	24/09/2018 by admin		In Progress

Buttons: New GAIN SS, Exit

4. Select edit and return to the last screen, complete the END DATE, upon save a message is returned.

Staff Use Only

END DATE AND TIME (MM/DD/YYYY HH:mm): 20/09/2018 00:00

COMPLETED BY: ☐ CLIENT ☒ CLINICIAN

CLINICIAN INITIALS:

Does the person consent to the sharing of their assessments in the Integrated Assessment Record?

Allow

Buttons: Save GAIN SS, Back to list

5. This time on Save GAIN SS, a pop up message is an alert and question "Ready to Upload to CCIM?" a response of "Yes" will upload the GAIN SS, a response of "No Save Only" will save the GAIN SS but not upload to IAR.

6. The action of "Yes" will result in confirmation that the GAIN SS was saved and the GAIN SS list will show "Allow" in the IAR Consent column.

GAIN SS ID	Date	Last Update	IAR Consent	Upload Status
GAIN SS # 22954	20/09/2018	24/09/2018 by admin	Allow	Ready for Upload

Click here to watch the IAR training which includes privacy and consent modules: <https://training-ax-iar.ccim.on.ca/ContentPage.aspx?PageID=9d7fdd9b-e37c-4f82-1d4a-84c341c9915e>.

## Related content

- [Consent and Integrated Assessment Record \(IAR\)](#)
- [Gain Q3 'No Assessment Template' Error.](#)
- [Instructions for Self-Assessment of GAIN ABS](#)
- [GAIN ABS Update - "Create New Treatment Episode"](#)
- [SS&A Screener Reports Quick Reference Guide](#)
- [SSA Reports Quick Reference Guide](#)
- [I can't access the GAIN ABS](#)
- [Staged Screening and Assessment \(SS&A\) Training Resources](#)
- [When the GAIN ABS is locked for editing](#)